



State of New Hampshire  
State Government Energy Committee



**DRAFT Committee Meeting Summary Notes**

**October 10, 2016**

**Attendees**

Becky Ohler, NHDES (NHDES Commissioner temporary designee); Mike Connor, DAS; Rick Fink, F&G; Kerry Holmes, OEP; Steve Lavoie, DOS; Tara Merrifield, DAS; Deandra Perruccio, OEP; Brian Pike, DOT; Seth Prescott, DRED; Karen Rantamaki, DAS; Chris Skoglund, NHDES.

**TASKS for staff and committee members**

1. Submit any suggestions for changes by October 25<sup>th</sup>:
  - i. Draft by-laws to Deandra Perruccio, OEP ([Deandra.Perruccio@nh.gov](mailto:Deandra.Perruccio@nh.gov)) by October 25<sup>th</sup>.
  - ii. Cost of Ownership Calculator(COC) to Deandra Perruccio, OEP ([Deandra.Perruccio@nh.gov](mailto:Deandra.Perruccio@nh.gov)) by October 25<sup>th</sup>.
  - iii. SGEC FY2017 work plan to Chris Skoglund, NHDES ([Christopher.skoglund@des.nh.gov](mailto:Christopher.skoglund@des.nh.gov)) by October 25<sup>th</sup>.

**Summary**

1. Review and adoption of July draft meeting notes pending corrections
2. Discussion of committee 91-A compliance
  - a. Discussion regarding quorum and potential group members
    - i. Staff will draft recommendation to formally define membership as twelve agencies/departments suggested in the 91-A memo and draft by-laws to be approved at the next committee meeting.
    - ii. Committee suggests quorum to be defined as a simple majority of the membership; seven of twelve members, designees or alternates in attendance qualifies as a quorum and satisfies the 91-A definition of a public meeting.
  - b. Decision-making process of the committee
    - i. Agreed to pursue work through consensus whenever possible and using voting only when necessary.
  - c. A conversation regarding the 12 member committee and possible stalemates concluded that, should voting become necessary, all tie votes by the committee will be viewed as a failure and the issues in question will be revisited to identify alternative choices that provide additional opportunity for consensus.
  - d. These processes will be written into draft by-laws for approval by the full committee at the January meeting.
3. Review of draft SGEC bylaws
  - a. Recommendation relayed by NHDES representative Becky Ohler from Commissioner Burack to create a succinct, specific, and clear mission statement for the committee
  - b. Clearly state in attendance policy that named agencies are expected to attend all quarterly meetings.

- c. Edits discussed will be incorporated into draft by-laws for review prior to the next committee meeting and approval at the next committee meeting.
  - d. Meeting notice
    - i. Will be posted on OEP website
    - ii. Will also notify named committee membership as well as other potentially interested parties (e.g., Buildings Group, Fleet Group).
- 4. Review of fleet emission standard requirements by State Fleet Manager for approval by committee
  - a. See meeting materials for detailed overview of proposed 2017 emission standards
  - b. Standards are approved pending any major objections by absent committee members.
- 5. Review of draft cost of ownership calculator (COC) and EPA social cost of carbon
  - a. Recommendation of committee to adopt the EPA 2015 social cost of carbon value of \$36 at the 3% discount rate to be reviewed and updated annually. Recommendation will be reviewed for formal approval at next committee meeting.
  - b. Will continue preparing COC and will pilot tool with agency fleet coordinators prior to next committee meeting
  - c. Additional edits discussed will be incorporated into the draft tool for TCOC formal approval at the next committee meeting.
- 6. Review of FY2017 SGEC work plan
  - a. Please provide any suggestions for changes to Chris Skoglund by October 25<sup>th</sup>, contact information in tasks section.
  - b. Work plan will be formally adopted at January meeting.
- 7. Committee Updates
  - a. State Energy Manager
    - i. Energy Management Office will be holding semi-annual energy coordinators meeting on October 14<sup>th</sup>.
    - ii. Energy Conservation Plans are due October 15<sup>th</sup>.
    - iii. The Buildings Group will meet on December 2<sup>nd</sup>.
  - b. State Fleet Manager
    - i. Expects new models to be available in November
  - c. Other
    - i. NHDES review of VW settlement (NH expects 30 million over ten years)
      - 1. Drafting work-plan and will hold public meeting for input late November
      - 2. Focus of funding is to reduce NOx emissions
      - 3. State priority is to replace aging NH state fleet
      - 4. Up to 15% can be used for EV infrastructure
- 8. Other Business
  - a. Agreement to move to quarterly two hour meetings
  - b. Will continue staff working groups to move agenda items and committee work-plan forward between meetings
  - c. Will rely on committee for decision-making, guidance, and feedback

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